



香港大學學生會
The Hong Kong University Students' Union

**THE AFFILIATION REGULATION
OF
THE HONG KONG UNIVERSITY STUDENTS' UNION COUNCIL**

(Last revised in CM4 2019)

SECTION I
DEFINITIONS

In this Affiliation Regulation:

“Union”	shall mean the Hong Kong University Students’ Union.
“Union Council”	shall mean the Hong Kong University Students’ Union Council.
“University”	shall mean the University of Hong Kong.
“Constitution Review Committee”	shall mean the Constitution Review Committee of the Union Council.
“Union Finance Committee”	shall mean the Union Finance Committee of the Union Council.
“Constitution”	shall mean the Constitution of the Union.
“Sports Council”	shall mean the Hong Kong University Students’ Union Sports Association Council. (<i>Amended in CM11 2017</i>)
“Cultural Council”	shall mean the Hong Kong University Students’ Union Cultural Association Council.
“ICA Council”	shall mean the Hong Kong University Students’ Union Independent Clubs Association Council. (<i>Amended in CM4 2019</i>)
“Clear Day”	shall mean a whole day excluding the day of issue and the day of the event.
“the Regulation”	shall mean the Affiliation Regulation of the Union.
“JUPAS”	shall mean the Joint University Programmes Admissions System (<i>Appended in CM4 2019</i>)
“Clubs”	shall mean directly affiliated sub-organizations affiliated through Sports Association, Cultural Association or Independent Clubs Association (<i>Appended in CM4 2019</i>)

SECTION II
INTRODUCTION

1. All Faculty Societies, Hall Students' Associations and Clubs are directly affiliated to the Union. *(Amended in CM11 2017)*
2. Sports Clubs, Cultural Clubs and Independent Clubs are affiliated to the Union through Sports Association, Cultural Association and Independent Clubs Association respectively.
3. Academic Societies are directly affiliated to the respective Faculty Society of which the majority of full members of the former are full members of the latter, and are indirectly affiliated to the Union. *(Amended in CM4 2019)*
4. Hall Students' Associations are the student organizations whose full members include all Full Members of the Union in the respective Hall/ College as recognized by the Union Council. *(Amended in CM11 2017)*
5. All articles in the Regulation, unless otherwise specified, are binding to directly affiliated, indirectly affiliated sub-organizations, and any interested party applying for affiliation.
6. Affiliation regulations of Sports Association, Cultural Association, Independent Clubs Association or respective Faculty Society shall stand, insofar as they do not contradict with the Regulation. *(Amended in CM4 2019)*
7. In cases of conflict, the Constitution and By-laws of the Union Council shall prevail over the Regulation.

SECTION III

ELIGIBILITY

Article 1 - Partial Affiliation

Any interested party applying for partial affiliation shall satisfy the following criteria:

1. It shall have a sustainable plan of operation as determined by the Constitution Review Committee. *(Amended in CM4 2019)*
2. It shall be of a lawful nature.
3. Its constitutional purposes shall not contradict with those of the Union.
4. Its constitutional purposes shall not overlap to a large extent with any of the existing Union sub-organizations.
5. Any of its connected organizations shall in no circumstance attempt to dominate the interested party with its programme, finance, routine operations and administrative decisions.
6. Any of its connected organizations shall in no circumstance attempt to interfere with the domestic affairs of the Union.
7. Its full membership shall only be opened to Full Members of the Union.
8. It shall have at least 40 full members and at least 2 executive committee members.
9. It shall be able to secure a sound financial status. It shall be assessed by Union Finance Committee, with the exception of proposed Clubs and indirectly affiliated sub-organizations to be assessed by the finance committee of their respective council. *(Amended in CM11 2017)*
10. Any other relevant factors which the Constitution Review Committee deems fit.

Article 2 - Full Affiliation *(Amended in CM4 2019)*

Any Union sub-organizations applying for full affiliation shall satisfy the following criteria:

1. All aforesaid criteria listed in Article 1 of this section;
2. All criteria listed in Article 3 of this section for Academic Societies;
3. It shall not be in violation of the Constitution, By-laws of the Union Council and other Regulations of the Union for a duration of no less than 2 Union Council Sessions before the application;
4. It shall not be in violation of resolutions of the Union for a duration of no less than 2 Union Council Sessions before the application; and *(Amended in CM11 2017)*
5. Any other relevant factors which the Constitution Review Committee deems fit.

Article 3 - Criteria for the formation of Academic Society

Proposed Academic Society shall satisfy the following criteria, in addition to the aforesaid criteria listed in Article 1 and 2 of this section:

1. The criteria for the formation of Academic Society shall be defined in the constitution of the respective Faculty Society;
2. Each Faculty Society shall make such definition based on its society composition and structure of the respective Faculty;

3. Departmental Societies shall be formed only if there is a recognized Teaching Department and School Societies shall be construed accordingly;
4. Curricular Societies shall be formed only provided that the following conditions are fulfilled:
 - a. The curriculum shall have an independent JUPAS code;
 - b. The curriculum shall either be jointly offered inter-faculty or inter-department or directly offered by faculty;
 - c. The curriculum shall not be the only curriculum in the faculty.
5. Major(s)/Minor(s) Societies shall be formed only provided that the following conditions are fulfilled:
 - a. The course of duty shall be eligible to be declared as a major or minor stream of study in the Faculty of the University;
 - b. There shall only be one recognized Major(s) Or Minor(s) Society representing the students taking a course and no other student organization(s) assigned to the same course shall be accepted.
6. At least half of the executive committee members of the proposed Academic Society shall be full members of the respective Faculty Society.

SECTION IV
PROCEDURES FOR ESTABLISHING SUB-ORGANIZATIONS BY THE UNION COUNCIL

Article 1 - General

The following procedures listed in Section IV shall apply to directly affiliated sub-organizations established by the Union Council.

Article 2 - Procedures

1. A sub-organization may be established by a resolution of the Union Council, on recommendation of the Constitution Review Committee. The sub-organization shall have partial affiliation status at establishment.
2. The sub-organization shall be classified as a Faculty Society, Hall Students' Association, Sports Club, Cultural Club or Independent Club by the Constitution Review Committee.
3. Directly affiliated sub-organizations may be established through Sports Association, Cultural Association or Independent Clubs Association after receiving the advice of the Association concerned.
4. The constitution of the sub-organization shall be approved by Constitution Review Committee and shall be adopted in the same Council Meeting in which the sub-organization is established.
5. At least two executive committee members of the sub-organization shall be appointed in the same Council Meeting in which the sub-organization is established. The executive committee members shall automatically become Full Members of the sub-organization and shall have the power to enrol members and collect the membership fee as specified in its constitution.
6. A general meeting of the sub-organization established by the Union Council shall be convened within 8 weeks according to its constitution.
 - a. The general meeting shall be convened by the Council Chairperson with the presence of a Union Councillor appointed by the Union Council as returning officer.
 - b. The following agenda shall be discussed:
 - i. To receive and adopt the constitution of the Union sub-organization;
 - ii. To endorse the executive committee members appointed by the Union Council;
 - iii. To receive and adopt the Year Plan and Financial Budget;
 - iv. To authorize the Chairperson (or equivalent) and Financial Secretary (or equivalent) to establish the official bank account of the Union sub-organization; and
 - v. Any Other Business.

SECTION V

AFFILIATION PROCEDURES FOR CLUBS AND ACADEMIC SOCIETIES

(Amended in CM4 2019)

Article 1 - General

The following affiliation procedures listed in Section V shall apply to direct affiliation of Clubs to the Union through Sports Association, Cultural Association or Independent Clubs Association and indirect affiliation of Academic Societies to the Union through Faculty Societies.

Article 2 - Rules on Academic Societies *(Amended in CM4 2019)*

1. An Academic Society shall be affiliated to a Faculty Society provided the former falls into any criterion of formation of Academic Society defined in the constitution of the latter.
2. The Academic Society shall be granted affiliation in accordance with the constitution and the affiliation rules, if any, of the respective Faculty Society. *(Amended in CM11 2017)*
3. An affiliation application shall not be considered complete in the absence of endorsement of the Union Council.
4. An Academic Society may be established by the general meeting(s), general polling(s) or council of the Faculty Society. Its establishment shall not take effect before receiving the endorsement of the Union Council. *(Appended in CM4 2019)*

Article 3 - Partial Affiliation

1. When applying for partial affiliation, an interested party shall submit their proposed constitution to the Constitution Review Committee. The Constitution Review Committee shall require the Sports Council, Cultural Council, ICA Council, or the Faculty Society council it deems fit to initiate the review on the application after receiving the proposed constitution.
 - a. If the Faculty Society does not have a council, the terms referring to “council” in this section shall mean its executive committee or its delegated committee, save for Articles 2(4), 3(6), and 6.
2. The respective council shall submit a report and recommendation to the Constitution Review Committee within a period of 6 months after the review on the application is initiated, unless discretion is exercised by the Constitution Review Committee. *(Amended in CM4 2019)*
3. The Constitution Review Committee shall consider the application with the recommendation of the respective council within 6 months after the relevant report and the following documents are received from the council: *(Amended in CM4 2019)*
 - a. proposed constitution;
 - b. membership list, including full names, University numbers, corresponding contact numbers, email addresses of its members and the type of membership;
 - c. list of executive committee members, including their full names, University numbers, corresponding contact numbers and email addresses;
 - d. year plan, budget and annual reports (or equivalent) of the past two sessions (if any);

- e. year plan and budget of the current session;
 - f. relevant documents concerning its relationship with its connected organizations (if any); and
 - g. any relevant documents as instructed by the Constitution Review Committee or the Union Council.
4. After the approval of the Constitution Review Committee, a general meeting of the interested party shall be convened within a period of 8 weeks.
 - a. The general meeting shall be convened by a member of their respective council, with the presence of a returning officer appointed by the chairperson of their respective council.
 - b. The following agenda shall be discussed:
 - i. To receive and adopt the amended constitution of the proposed Union sub-organization;
 - ii. To elect the executive committee members (if applicable);
 - iii. To receive and adopt the Year Plan and Financial Budget;
 - iv. To authorize the Chairperson (or equivalent) and Financial Secretary (or equivalent) to be in charge of the official bank account of the proposed Union sub-organization (if applicable); and
 - v. Any Other Business
 5. For direct affiliation, the interested party shall notify the Chairperson of the Constitution Review Committee after the general meeting, who shall pass the recommendation for partial affiliation to the Union Council. *(Amended in CM4 2019)*
 6. For indirect affiliation, the Faculty Society council shall notify the Chairperson of the Constitution Review Committee after the application is approved by the council, general meeting, or general polling of the respective Faculty Society. The Chairperson of the Constitution Review Committee shall pass the recommendation for partial affiliation to the Union Council. *(Appended in CM4 2019)*
 7. The final decision shall rest with the Union Council.
 8. The interested party cannot apply again in the same Union Council Session in the event that the application is rejected.

Article 4 - Full Affiliation *(Amended in CM4 2019)*

1. Any Union sub-organization which has been partially affiliated to the Union for a duration of at least 2 Union Council Sessions shall be eligible to apply for full affiliation. *(Amended in CM11 2017)*
2. The Constitution Review Committee shall only consider the full affiliation application with recommendation of Sports Council, Cultural Council, ICA Council, or Faculty Society council. The respective council shall submit a report on factors listed in Section III Article 2 to the Constitution Review Committee for such recommendation.
3. The application shall be passed to the Union Council for the purpose of adoption with the recommendation of the Constitution Review Committee.
4. The final decision shall rest with the Union Council.
5. The Union sub-organization cannot apply again in the same Union Council Session in the event that the application is rejected.

Article 5 - Faculty Society's Council

1. A Faculty Society's council shall be formed if there is any successful affiliation of Academic Society recognized by the Union.

SECTION VI

AFFILIATION PROCEDURES FOR DIRECTLY AFFILIATED INTERESTED PARTIES CLASSIFIED AS HALL STUDENTS' ASSOCIATION OR FACULTY SOCIETY

(Amended in CM11 2017)

Article 1 - General

1. The affiliation procedures hereunder shall be applicable to all proposed Faculty Societies or Hall Students' Associations. *(Amended in CM11 2017)*
2. Direct affiliation shall be granted in compliance with all affiliation procedures listed in this section.

Article 2 - Partial Affiliation

1. The Constitution Review Committee shall acknowledge the application for partial affiliation by written notice.
2. Interested parties shall submit the following documents to the Constitution Review Committee within a period of 6 months after the aforesaid notice is issued: *(Amended in CM4 2019)*
 - a. proposed constitution
 - b. membership list, including full names, University numbers, corresponding contact numbers, email addresses of its members and the type of membership. The collected information shall exceed half of its proposed full members;
 - c. list of executive committee members, including their full names, University numbers, corresponding contact numbers and email addresses;
 - d. year plan, budget and annual reports (or equivalent) of the past two sessions (if any);
 - e. year plan and budget of the current session; and
 - f. any relevant documents as instructed by the Constitution Review Committee or the Union Council.
3. The application shall be scrutinized by the Constitution Review Committee and Union Finance Committee subsequently.
4. After approval from the Constitution Review Committee and Union Finance Committee, the draft constitution (with amendments if necessary) shall be received and adopted in the general meeting or general polling of the proposed Faculty Society or proposed Hall Students' Association. The general meeting or general polling shall be convened in accordance with the procedures in their constitution draft. *(Amended in CM4 2019)*
5. The following issues shall be addressed in the general meeting or general polling:
 - a. To receive and adopt the constitution of the proposed Union sub-organization;
 - b. To elect the executive committee members (if applicable);
 - c. To receive and adopt the Year Plan and Financial Budget;
 - d. To authorize the Chairperson (or equivalent) and Financial Secretary (or equivalent) to be in charge of the official bank account of the proposed Union sub-organization (if applicable); and
 - e. Any Other Business.

6. The interested party shall notify the Chairperson of the Constitution Review Committee after the general meeting or general polling, who shall pass the recommendation for partial affiliation of the Constitution Review Committee to the Union Council. (*Amended in CM4 2019*)
7. The final decision shall rest with the Union Council.
8. The interested party cannot apply again in the same Union Council Session in the event that the application is rejected.

Article 3 - Full Affiliation

1. Any Union sub-organization which has been partially affiliated to the Union for a duration of at least 2 Union Council Sessions shall be eligible for full affiliation.
2. When applying for full affiliation, the Union sub-organization shall submit the following documents to the Constitution Review Committee: (*Amended in CM11 2017*)
 - a. constitution;
 - b. membership list, including full names, University numbers, corresponding contact numbers, email addresses of its members and the type of membership they belong to;
 - c. list of executive committee members, including their full names, University numbers, corresponding contact numbers and email addresses;
 - d. year plan, budget and annual reports (or equivalent) of the past two sessions;
 - e. year plan and budget of the current session; and
 - f. any relevant documents as instructed by the Constitution Review Committee or the Union Council.
3. The application shall be scrutinized by the Constitution Review Committee and Union Finance Committee.
4. The application shall be passed to the Union Council for the purpose of adoption with the recommendation of the Constitution Review Committee and Union Finance Committee.
5. The final decision shall rest with the Union Council.
6. If the application is rejected, the Union sub-organization cannot apply again in the same Union Council Session.

SECTION VII

RIGHTS AND RESPONSIBILITIES

Article 1 - Affiliation to the Union *(Amended in CM4 2019)*

1. All affiliated sub-organizations enjoy the following rights:
 - a. Any affiliated sub-organization is eligible for applying for subsidies, loans and funds offered by the Union.
 - b. Any affiliated sub-organization is eligible for using the facilities and resources offered by the Union, and offered by the University through the Union. *(Amended in CM4 2019)*
 - c. Any affiliated sub-organization shall have its interests represented in the Union Council.
 - i. Any Sports Club, Cultural Club and Independent Club shall have its interests represented by their respective Associations.
 - ii. Any indirectly affiliated sub-organization shall have its interests represented by the respective Union sub-organization to which it is affiliated in the Union Council.
2. All affiliated sub-organizations are subjected to the following obligations:
 - a. Each affiliated sub-organization shall abide by the Constitution and resolutions of the Union.
 - i. Each Sports Club, Cultural Club and Independent Club shall be supervised by the Sports Council, Cultural Council and ICA Council respectively.
 - ii. Each indirectly affiliated sub-organization shall be supervised by the respective Union sub-organization to which it is affiliated.
 - b. In matters and policies affecting the student body as a whole, concerning University Authority or external relations, the Union Council shall be consulted, and its rulings shall be abode by all Union sub-organizations.
 - c. The name of a directly affiliated sub-organization shall bear the initials of the Hong Kong University Students' Union, the name of an indirectly affiliated sub-organization shall bear the initials of the name of the respective Union sub-organization which it is affiliated to.

Article 2 - Full Affiliation to the Union *(Amended in CM4 2019)*

Any fully affiliated sub-organization shall have the following representation:

1. Any Union sub-organization which is fully affiliated to the Union shall have one representative as a Councillor of the Union Council, who enjoys the right to speak, to vote, and to move or second motions (inapplicable to Clubs and Academic Societies). *(Amended in CM9 2018)*
2. Any Sport Club, Cultural Club, Independent Club and Academic Society which is fully affiliated to the Union shall have at least one representative as Councillor(s) of the Sports Council, Cultural Council, ICA Council and their respective Faculty Society council respectively, who enjoys the right to speak, to vote, and to move or second motions. *(Amended in CM9 2018)*

Article 3 - Partial Affiliation to the Union *(Amended in CM4 2019)*

Any partially affiliated sub-organization shall have the following representation: *(Amended in CM11 2017)*

1. Any Union sub-organization which is partially affiliated to the Union shall have one representative as Official Observer with speaking right in the Union Council (inapplicable to Clubs and Academic Societies). *(Amended in CM9 2018)*
2. Any Sports Club, Cultural Club, Independent Club and Academic Society which is partially affiliated to the Union shall have at least one representative(s) as Official Observer(s) with speaking right in the Sports Council, Cultural Council, ICA Council and their respective Faculty Society council respectively. *(Amended in CM9 2018)*

Article 4 - Vacant Executive Committees *(Appended in CM4 2019)*

1. In case a Union sub-organization has no executive committee in their respective session, the respective sub-organization shall not be represented in their respective Council until a person is elected by a General Meeting, General Polling or Election of the respective sub-organization as the Councillor or the Official Observer.
2. In case a Union sub-organization has no Executive Committee in their respective session, the right to access and the full ownership of the Union sub-organization's bank account may be transferred to the Council Chairperson and the Chairperson of the Union Finance Committee. The Council Chairperson and the Chairperson of the Union Finance Committee shall only access the bank account with the express approval of the Union Finance Committee.
3. In case an indirectly affiliated Union sub-organization has no Executive Committee in their respective session, the right to access and the full ownership of the Union sub-organization's bank account shall be transferred to the custody of the respective Council.

SECTION VIII
DEGRADATION AND DISAFFILIATION

Article 1 - Rights of the Union Council

The Union Council has the right to decide on the affiliation status of the Union sub-organizations, including

- A. degradation of Union sub-organizations; and
- B. disaffiliation of Union sub-organizations

Article 2 - Criteria under Consideration

The following criteria shall be taken into account when considering the degradation or disaffiliation of a Union sub-organization:

1. Its violation of the Constitution, the by-laws of the Union Council, regulations of the Union, or any resolution of the Union;
2. The severity of the violations and grievances;
3. Its performance in the pursuance of its constitutional purposes (including the duration of vacancy of their Executive Committees);
4. Any other relevant factors which the Constitution Review Committee deems fit.

Article 3 - Duration of Partially Affiliated Status

1. Any Union sub-organization degraded as partially affiliated sub-organization shall be under observation for a duration of no less than 2 Union Council Sessions before their affiliation status can be reviewed.
2. The respective council of the Union sub-organization shall report to the Constitution Review Committee concerning affiliation status, in the event that the affiliation status of the partially affiliated Union sub-organization remains unchanged for more than 2 Union Council Sessions.

Article 4 - Residual Resources

1. Residual resources of all directly affiliated sub-organizations are under the ownership of the Union. All residual resources shall be expropriated by the Union in cases of disaffiliation.
2. Residual resources of all indirectly affiliated sub-organizations are under the ownership of the respective Union sub-organizations to which they are affiliated. All residual resources shall be expropriated by the respective Union sub-organizations to which they are affiliated in cases of disaffiliation.

Article 5 - Procedure for Degradation or Disaffiliation

1. Any case referred by Sports Council, Cultural Council, ICA Council, or Councils of the respective Union sub-organization to which it is affiliated shall be discussed in the Constitution Review Committee before it is put to the Union Council.
2. The Union Council shall decide on the recommendations of the Constitution Review Committee and the decision made by the Union Council shall be final.

SECTION IX

INTERPRETATION AND AMENDMENT

1. The interpretation of the Regulation shall rest with the Union Council.
2. The Regulation shall be amended or rescinded at any Union Council meeting with a motion carried by a two-thirds majority.
3. A notice intimating the proposed amendment or rescission shall be sent five clear days before the meeting.